

## Appendix 2: Risk assessment template

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
<b>Facility Capacities</b>		
	Have you determined the safe capacity of your field of play and grounds for both organised cricket activity and off-field activities (subject to the Rule of 6 or as a group made up of two households), accounting for social distancing, legal gathering size limits and supervision ratios where applicable?	The field is approx. 100m x 100m (10,000m <sup>2</sup> ), so at 2m spacing, so we can socially distance 2500 people. The only activities that will attract a significant number of people are the All Stars & Dynamos programmes. Numbers could potentially reach 100, but there is still plenty of space for the sessions to run distinctly and the attending parents to watch whilst maintaining social distance.
	Have you determined the safe capacity of your net practice facilities accounting for social distancing and legal gathering size limits?	We have one single batting cage on the square and therefore plenty of social distancing space. The ECB guidance for net practice is one coach plus 8 participants.
<b>Organised activities</b>		
	Have you review playing guidance and make suitable adaptation to your approach to practice and matches?	Yes
	Have you reviewed supervision ratios and adapt group sizes for supervised children's activities accordingly? Have you ensured safeguarding procedures are being followed, even under COVID restrictions?	Yes, we have a large number of activators for both All Stars & Dynamos. Groups will be kept separate.
	Have you assessed control measures for preventing spectators?	We do not get any spectators per se but since the ground is on a public open space it is accessible for (dog) walkers and others.
<b>People Management and Communication</b>		
	Establish what restrictions are in place for your venue location including restrictions on gathering size limits in line with the UK Government Roadmap and ensure your control measures are appropriate.	Maximum of 30 players and officials for a match.

	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID symptoms or those who should be shielding do not travel or attend.	We will remind players of their obligations (Action: Jacob Sharpe)
	Ensure that NHS Test and Trace data collection system is in place and that it is compliant with Information Commissioner's Office guidance.	Data collection via Teamo for Adults, Club Spark for Junior Programmes.
	Ensure that your NHS QR Code poster has been produced and displayed for use by visitors	We will fulfil our obligation to Track and Test through taking contact details.
	Have you updated your NHS Test and Trace contact detail collection and record keeping process to include casual spectators that might come into contact with players etc?	Not applicable
	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	The ground does not have pinch points.
	A plan for where parents and players will sit whilst watching cricket activities.	Most of the seating is portable so they will be able to socially distance.
	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	Signs will be posted reminding people to socially distance.
	Have you provided clear signage at unmanned entrances restricting access to those not directly involved in the activity? i.e. No spectators allowed at Step 2.	We cannot restrict access the ground is a public open space.
	Staff and volunteer training to support the implementation of the plan, with suitable training records.	We will forward this risk assessment to the committee and Activators and ask them to confirm they have read it.
<b>Buildings</b>		
	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	It is very small so well ventilated. It will be closed to everyone except those setting up the session.
	Assess the maximum occupancy of your rooms in order to ensure Social Distancing can be maintained and establish a suitable circulation system / one-way system. Use signage and floor markings to communicate this.	The pavilion is very small with just one entrance and exit so it is not possible to establish a one-way pattern.
	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	The changing rooms will be closed there is no other seating in the pavilion.
	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	Players will be sent to shelter in their cars in bad weather. Junior sessions will postponed.
<b>Social and Hospitality Areas</b>		
	Have you ensured your indoor social and hospitality areas will remain closed?	Yes
	Have you read and understood the requirements of the government guidance for restaurants and bars available <a href="#">here?</a>	Yes

	Have you put in place a food and beverage service plan that conforms to the requirements of the government guidance for restaurants and bars available <a href="#">here?</a>	We will not serve food or beverages.
	Have you assessed the safe capacities for table service of food and beverages outdoors (Rules of 6 / 2 Households)?	We will not serve food or beverages.
	Have you a plan in place to serve take-away food and alcohol that takes into account social distancing?	We will not serve food or beverages.
	Have you reviewed your food and beverage service plan to ensure that it is compliant with your premises licence or club premises certificate for the serving of alcohol?	We will not serve food or beverages.
	Have you updated your cleaning plan to include food and beverage preparation, service and consumption areas?	We will not serve food or beverages.
	Have you updated your staff/volunteer training plan to include the requirements of your food and beverage service plan?	We will not serve food or beverages.
	Have you updated your signage and communications plan to include the requirements of your food and beverage service plan?	We will not serve food or beverages.
	Have you updated your assessment of PPE requirements and provision to include the requirements of your food and beverage service plan?	We will not serve food or beverages.
	Have you reviewed and updated your COVID risk assessment to include your food and beverage service plan and the above?	We will not serve food or beverages.
	Have you communicated your updated COVID risk assessment and plans?	Not applicable
<b>Hygiene and Cleaning</b>		
	Develop an appropriate cleaning plan	Volunteers will lead before and after sessions
	Materials, PPE and training that you have provided to your staff for effective cleaning.	PPE will be provided.
	Provision of hand washing facilities with warm water, soap, disposable towels and bin.	Yes
	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	Yes
	Provision of suitable wipes and hand sanitiser on the field for Hygiene Breaks.	Yes
	Have you assessed safe capacity level for outdoor hospitality areas?	Not applicable
	Have you risk assessed the table and takeaway service of food and beverage?	Not applicable
	Have you risk assessed the PPE requirements for food and beverage table and takeaway service?	Not applicable
	Have you included the cleaning of seating areas in your cleaning plan?	Wipe down chairs after game / junior session with anti-bacterial wipe
	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.

Who might be harmed?	Facility users, staff, volunteers and visitors	
Controls required	Action Taken by the Club	
<b>Preparing Your Buildings</b>		
	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	We have no water storage tanks, simply a mains cold water supply.
	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	Appropriate checks are made annually in the pre-season Working Parties.
	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	Done
What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.	
Who might be harmed?	First aiders, facility users, staff, volunteers and visitors	
Controls required	Action Taken by the Club	
<b>First Aid</b>		
	Check that your first aid kits are stocked and accessible during all activity.	We have updated our first aid kit.
	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID?	
	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	Not Applicable
What are the hazards?	Pitches or outfield are unsafe to play on	
Who might be harmed?	Players, officials, ground staff	
Controls required	Action Taken by the Club	
<b>Preparing your grounds</b>		
	Safety checks on machinery, sightscreens and covers.	Checked at pre-season Working Parties
	Check and repair of any damage to pitches and outfields.	Checked at pre-season Working Parties
	Check and repair of any damage to practice facilities including nets	Checked at pre-season Working Parties
What are the hazards?	Use this space to identify hazards at your venue	

Who might be harmed?	Use this space to identify who might be harmed	
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	Steep bank at eastern edge of ground.	Boundaries are placed a significant distance from the bank. Elderly players are advised not to go down the bank to search for the ball.